



Logistics Analyst Mid

E3R, Inc. Opportunity, San Diego, CA; Logistics Analyst Mid

Job Description:

E3R, Inc. is seeking candidates to fill a Logistics Analyst Mid under the oversight of more senior positions, assisting the Government in performance of the following functional duties:

- Support Logistics Management and Integrated Logistics Support activities associated with a Major Defense Acquisition Program.
- Support the implementation and management of program changes and interventions to ensure program goals are achieved.
- Experience with developing budgets and operating plans for programs (program spend plans).
- Specialized logistics experience with a Navy acquisition program or related/comparable Logistics experience with Department of Defense (DoD) agencies.

Desired Knowledge, Skills, Abilities:

- Assist in the development or update of Life-Cycle Logistics Support Requirements, Life Cycle Sustainment Plans (LCSP), Navy Training System Plan (NTSP), Life-Cycle Cost Estimates, Logistics Requirements Funding Summaries (LRFS), Independent Logistics Assessment and other milestone-required documentation, data calls and events.
- Support Staff meetings, Technical Review Boards, Configuration Control Boards (CCB), program engineering meetings, Integrated Product Team (IPT), working groups, training events, Fleet Support Teams (FST) program reviews, System Engineering Technical Reviews (SETR), System Readiness Reviews (SRRs), Logistics Supportability Analysis, and logistics support meetings.
- Maintain logistics instructions, directives, and policies. Support all logistics data calls including maintaining digital data and development of draft inputs. Support Diminishing Manufacturing Sources and Material Shortages (DMSMS) chartered working groups for program systems and other tasking from fleet and Naval Information Warfare Systems Command (NAVWAR) leadership as required. Develop required logistics input for briefs and other logistics documentation necessary to fully support program of record and project systems.
- Maintain logistics information using NAVWAR Acquisition Integrated Logistics Online Repository (SAILOR) and Naval Systems Engineering Resource Center (NSERC) databases to include uploading new information and deleting obsolete information as required.
- Provide input/review program Integrated Master Schedules (IMS) to reflect logistics related milestones.
- Coordinate Integrated Logistics Support Management Team meetings (ILSMTs).
- Record meeting minutes and action items from all logistics related meetings and develop ILS schedules.
- Track and maintain ILS action item database and report progress status.
- Provide logistics related inputs to program related IPT briefs and various program documents.
- Coordinate with Echelon III warfare centers to provide logistics related information including ILS certifications/checklist, Configuration Data Managers Database - Open Architecture (CDMD-OA) files, Technical Manual (TM) development, nomenclature Excellent oral and written skills.
- Excellent critical thinking skills.
- Proficient in Microsoft applications such as Word, Excel, PowerPoint, and Outlook.
- Ability to work independently and as a team.
- Ability to learn and apply logistics concepts to assigned duties.

- DAWIA Level II in Life Cycle Logistics or equivalent certification or military experience

Security Clearance Requirement: Active Secret or Active within the last 2 years, no exceptions

Education Requirement: Bachelor of Science from accredited college or university.

Military Experience: Desired

Travel Requirements: None

Location: NAVWAR HQ San Diego, CA

Benefits: E3R has a comprehensive benefits plan which includes a Health Reimbursement Arrangement, 401(k), Dental and Vision Plans, company paid Life Insurance, Voluntary Life and AD&D, Pet Insurance, Employee Assistance Program as well as Paid Time Off, Sick Leave and Paid Holidays.

How to apply: Interested candidates who meet the qualifications above should respond with a cover letter "email" and resume to morgan.henry@e3rinc.com.

Company Description:

Exceptional Employees for Exceptional Results (E3R) was founded June 6th, 2011 as a Service Disabled Veteran Owned Small Business. Our company name reflects our business model. Corporate management and infrastructure do not provide direct support to our clients. Our employees do. If we attract and retain the best employees in our industry, we will be successful. If we fail to provide a quality workforce, nothing else matters. We achieve our purpose and our business success through hiring and retaining the very best employees in our industry.